

County of San Diego, Health and Human Services Agency (HHS)
CalWORKs Program Guide Letter

Community Service

Number

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Issue date:

4/20/2015

Effective date:

Upon Receipt

Purpose:

To provide Employment Services (ES) Contractors policy and procedural instructions regarding the Community Service activity for Welfare-To-Work (WTW) participants.

Background:

Community Service (CS) offers WTW participants opportunities in obtaining new skills or enhancing existing skills while providing a needed community service that may lead to employment.

Policy Change:

- CS will now be available to all WTW participants' not just participants residing in remote areas.
- Participants can be assigned to CS sites developed and monitored by ES Contractors or can choose to participate in a self-initiated Community Service program.

Summary of Changes:

New [10-050.A Community Service](#) section has been added to CPG.

Processing Guide 10-050.A.1 Community Service:

- Processing guide is located in the [CalWIN Intranet](#) for internal staff use.

Impacts:

Automation:

No impact

Forms and Document Capture:

No impact

Other Programs Affected:

Welfare-to-Work

Quality Control:

QC will cite the appropriate error on any case that does not comply with the requirements outlined in this material.

Management Reporting:

None

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References:

[MPP 42-701.2](#)


[ACL 13-56](#)

[WVP2015](#)

Sunset Date:

This policy will be reviewed for continuance by 4/30/2018.

Approval for Release:

A handwritten signature in blue ink, appearing to read "Rick Wanne", followed by the date "4-20-15".

Rick Wanne, Director
Eligibility Operations